

+SA

Plus Sustainable Agriculture

Control Points and Compliance Criteria for Group Administration

Ver.1.0



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1. Operation

This document cannot be used alone. It must be used in combination with JGAP Control Points and Compliance Criteria for Group Administration or ASIAGAP Control Points and Compliance Criteria for Group Administration. The control points of the same item number must be replaced with +SA Control Points and Compliance Criteria for Group Administration. The date of acceptance of audits will be from the date of commencement of operation of this document.

2. Copyright

This document was created by the Japan GAP Foundation. Copyright belongs to the Japan GAP Foundation. Permission from the Japan GAP Foundation is required prior to creating derivative works.

3. Disclaimer

The Japan GAP Foundation and the certification bodies of +SA do not assume legal responsibility for the agricultural products sold by farms or organizations certified under +SA.

No.	Level	Control Points	Compliance Criteria	Conformity	Comment
+SA Specific Items					
Items only for JGAP					
3.1	Must	Role and responsibility of group administration and sites	To clarify the division of roles between group administration and member farms, the division of roles between group administration and member farms is documented for each control point in the JGAP and +SA Control Points and Compliance Criteria for Farms.		
3.2	Must	Conditions of group management manual	A group management manual that satisfies the following conditions is prepared. (1) Establishment of methods and procedures for group administration to implement the JGAP and +SA Control Points and Compliance Criteria for Group Administration (2) Establishment of methods and procedures for group administration to implement the JGAP and +SA Control Points and Compliance Criteria for Farms based on the division of roles in control point 3.1 (3) Establishment of methods and procedures for member farms to implement the JGAP and +SA Control Points and Compliance Criteria for Farms based on the division of roles in control point 3.1		
4.2.1	Must	Requirements of internal auditors and assistant internal auditors	a. Internal auditors satisfy the following requirements. (1) Have passed basic JGAP instructor training and maintains instructor qualifications (2) Have passed JGAP group certification training (3) If (1) or (2) are not satisfied, an internal auditor must possess equivalent competence (4) Have learned the +SA teaching materials designated by Japan GAP Foundation b. Assistant internal auditors satisfy the following requirements. (1) Have passed basic JGAP instructor training and maintains instructor qualifications (2) If (1) above is not satisfied, the assistant internal auditor must possess equivalent competence (3) Have learned the +SA teaching materials designated by Japan GAP Foundation		

No.	Level	Control Points	Compliance Criteria	Conformity	Comment
Items only for ASIAGAP					
3.1	Must	Role and responsibility of group administration and sites	There is a document that states location of responsibilities between the group administration and the member sites for each control point of the ASIAGAP and +SA Control Points and Compliance Criteria for Farms.		
3.2	Must	Conditions of group management manual	There is a group/farm management manual to operate the group, and the manual includes the following content. (1) Methods and procedures for the group administration to implement the ASIAGAP and +SA Control Points and Compliance Criteria for Group Administration.” (2) Methods and procedures for the group administration to implement the ASIAGAP and +SA Control Points and Compliance Criteria for Farms, based on the allocation of responsibilities defined in Control Point 3.1. (3) Methods and procedures for the member sites to implement the ASIAGAP and +SA Control Points and Compliance Criteria for Farms, based on the allocation of responsibilities defined in Control Point 3.1. When the methods and procedures for any control point are different for each farm, such control points are indicated in the manual.		
4.2.1	Must	Requirements of internal auditors and assistant internal auditors	The internal auditors and the internal auditor assistants shall meet the following requirements. (1) Internal auditors: 1) The latest "ASIAGAP General Regulation 12.1.2 2) Have learned the +SA teaching materials designated by Japan GAP Foundation (2) Internal auditor assistants: 1) The latest "ASIAGAP General Regulation 12.1.3 2) Have learned the +SA teaching materials designated by Japan GAP Foundation		



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